

**MINUTES**  
**Board of Education for the County of Mingo**  
110 Cinderella Road, Williamson, WV 25661

Regular Meeting  
August 15, 2023, at 5:00 p.m.

**I. Call to order**

President McCormick called the meeting to order. The time was 5:00 p.m.

**Board Members present:** Mabelle McCormick, President; John W. Preece, Vice President; Tom Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent, Dr. Johnny Branch was in attendance.

**Members of the Press in attendance:** Bruce Justice of the Mingo Messenger; Josh Brown of the Williamson Daily News

**Central Office Staff in attendance:** Patrick Billips, Director of Technology; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Tonya Hagy, RN, BSN Lead School Nurse; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Dr. Sabrina Runyon, Director of Early Learning Programs; Lesia Sammons, Coordinator of Guidance and Testing; Virginia Taylor-Mounts, Technology Integration Facilitator; Leah Wireman, Director of Human Resources

**II. Pledge of Allegiance**

Mrs. Hannah led the Pledge of Allegiance.

**III. Spotlight on Success**

**a. Mingo County winners in the West Virginia's Best Tech Inspect Competition by the WV Association of Pupil Transportation 2023**

This item was struck from the agenda. One of the participants was unable to attend.

**IV. Delegations**

There were no delegations.

**V. General Considerations**

**a. Discussion and possible action regarding nurse contracts with Mountain State ESC for 2023-2024.**

These were for two itinerant LPN nurses totaling approximately \$110,000.00.

Mr. Baisden made the motion to approve this item. Mr. Slone made the second. The item passed with a vote of 5/0.

**b. Discussion and possible action regarding Math interventionist contracts with Mountain State ESC for 2023-2024**

There were nine interventionist positions totaling approximately \$107,000 for the year paid from ESSERF funding.

Mr. Preece made the motion to approve this item. Mr. Baisden made the second. The motion carried with a vote of 5/0.

**c. Discussion and possible action to approve the Pre-K Calendar the 2023-24 school year – Dr. Runyon**

Dr. Runyon spoke regarding the Pre-K Calendar.

Mrs. Hannah made the motion to approve the proposed Pre-K calendar for 2023-24. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

**d. Discussion and possible action for annual approval of Policy 3120.12: Substitutes in Areas of Critical Need**

Mr. Wireman spoke regarding this policy. This policy allowed substitutes to work in areas of critical need.

Mr. Slone made the motion to approve the policy. Mr. Baisden seconded that motion. The motion passed with a vote of 5/0.

**e. Discussion and possible action naming US Foods as the county's food distributor for the 2023-2024 school year.**

Mrs. Maynard addressed this policy.

Mr. Slone made the motion to approve US Foods. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

**f. Discussion and possible action regarding approval of revisions to MCBOE policy 8510 wellness policy**

This policy had been out for comment. It was to change the celebrations from three to four, and sesame was added as an allergen. No comments had been made.

Mr. Baisden made the motion to approve the revisions to policy 8510. Mrs. Hannah seconded that motion. The motion passed with a vote of 5/0.

**VI. Departmental Updates**

**a. Overview of pre-analysis WVSGA and SAT School Day Data for 2023 school year**

There was a handout. The Superintendent present the 2023 data for WVSGA and SAT School Day. Comparisons were made in Math, Reading, and Science

**b. Maintenance Report - William Hensley**

Mr. Hensley gave an update on maintenance activities throughout the county.

**c. Treasurer's Report - Beth Daniels**

Mrs. Daniels informed the Board regarding close-out and moving of balances into the new year.

**VII. Consent Agenda**

**a. Approval of Minutes**

1. Minutes of July 18, 2023

**b. Bills, Transfers, Supplements**

**1. Payment of Bills**

Bills presented for approval through 8-7-23. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
<b>Fund 11</b>	\$ 312,634.56
<b>Fund 41</b>	\$ 114,932.50
<b>Fund 51</b>	\$ 105,438.51
<b>Fund 61</b>	\$ 398,890.69
<b>Fund 71</b>	\$ 2,034,440.46

**2. Budget Transfers**

Budget Transfers presented for approval

**3. Budget Supplements**

Budget Supplements presented for approval

**c. Personnel Actions**

**1. PROFESSIONAL PERSONNEL**

**a. New Employment into Existing Position**

- i. Sarah Davis Substitute Teacher MCS (pending certification)
  - ii. Mikenna Nichols Substitute Teacher MCS (pending certification)
  - iii. Makayla Alley Substitute Teacher MCS (pending certification)
  - iv. Robert Gobel Substitute Teacher MCS
  - v. Chelsea Sammons Substitute Teacher MCS
  - vi. Courtney Fortner Substitute Teacher MCS
  - vii. Doris Evans Substitute Teacher MCS
  - viii. Larry Ferguson Substitute Teacher MCS (pending certification)
  - ix. Chris Thompson teacher/Pre-Engineering MCHS (pending certification) (effective August 16, 2023)
- b. Transfer into Existing Position**
- i. David Hanshaw Counselor MCHS to Counselor GK8 (effective August 15, 2023)
  - ii. Erin McCoy teacher / grade 2 BK8 to eLearning Facilitator MCHS (effective August 16, 2023)
  - iii. Elizabeth Nicole Jude substitute teacher MCS to teacher / grade 6 MK8 (pending certification)
  - iv. Dakota Jessie substitute teacher MCS to teacher / eLearning Facilitator 50% / Social Studies 50% MCHS (effective August 16, 2023)
  - v. Josh Johnson Assistant Principal MCHS to teacher / chemistry 50% / Aerospace 50% MCHS (effective August 16, 2023)

**c. Resignation**

- i. Sylvia Mollette teacher / grade 4 GK8 (effective August 14, 2023)

**d. Retirement**

- i. Kelli Coleman Teacher / Music (Choir) & Careers in Education TVHS (effective September 30, 2023)

**e. Abolish Position**

- i. Teacher / Music (Choir) & Careers in Education TVHS (effective September 30, 2023)

**f. Create Position**

- i. Instructional Coach Mathematics MCS Central Office (215 Days)

**2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2023-2024**

- i. Derek Moore assistant coach / football MCHS (zero comp) (effective August 16, 2023)
- ii. Teresa Cline Wellness Coach MCHS
- iii. Alex Blankenship Wellness Coach GK8
- iv. Tara Wolford Wellness Coach LK8
- v. Cassie Diamond Wellness Coach WK8
- vi. Allison Siggers Wellness Coach KK8
- vii. Barbara Fields Wellness Coach MK8

**b. Create Coach Position**

- i. Archary Sponsor TVHS
- ii. Track Coach LK8

**3. SERVICE PERSONNEL**

**a. New Employment into Existing Position**

- i. Destiny Williams substitute bus operator MCS (effective August 16, 2023)
- ii. Victoria Surber substitute bus operator MCS (effective August 16, 2023) (pending certification)
- iii. Dreama Pruitt substitute aide MCS (effective August 16, 2023)

**b. Transfer into Existing Position**

- i. Misty Baisden Aide / Early Childhood Classroom Assistant Teacher BK8 to Aide / Early Childhood Classroom Assistant Teacher BK8 (effective August 16, 2023)
- ii. Zelda Croaff Cook III MCHS to Cook II MCHS (effective August 16, 2023)
- iii. Ashley Maynard Cook III GK8 to Aide / Autism Mentor Itinerant (Lenore start)
- iv. Jonia Stumbo substitute aide MCS to Aide / Autism Mentor Itinerant (Kermit start) (effective August 16, 2023)
- v. Michelle Brewer substitute aide MCS to Aide / Autism Mentor Itinerant (Kermit start) (effective August 16, 2023)
- vi. Kristin Harvey substitute aide MCS to Aide / Autism Mentor Itinerant (Williamson Start) (effective August 16, 2023)
- vii. Tyler Paide Newsome substitute aide MCS to Aide / Autism Mentor Itinerant (TVHS start) (effective August 16, 2023)
- viii. Sharon Layne substitute aide MCS to Aide / Autism Mentor Itinerant (Williamson PK8 start) (effective August 16, 2023)
- ix. Charlotte Williams substitute aide MCS to Aide / Early Childhood Classroom Assistant Teacher WK8 (effective August 16, 2023)
- x. Kyria Stewart substitute aide MCS to Aide / Autism Mentor Itinerant (Dingess start) (effective August 16, 2023)
- xi. Mary Mullins substitute aide to Aide / Early Childhood Classroom Assistant Teacher WK8 (effective August 16, 2023)
- xii. Kiara Dempsey substitute aide MCS to Aide / Early Childhood Classroom Assistant Teacher MK8 (effective August 16, 2023)

xiii. Skyler Williamson substitute aide MCS to Aide / Early Childhood Classroom Assistant Teacher WK8 (effective August 16, 2023)

**c. Request for Leave of Absence**

- i. Leslie Hatfield Aide / Autism GK8 (June 29, 2023- December 29, 2023)

**d. Abolish Position**

- i. Custodian III BK8

**e. Create Position**

- i. Custodian IV BK8
- ii. Aide / Autism Mentor Itinerant (BK8 start)
- iii. LPN / Aide Itinerant

**f. Creation of Service Supplement**

- i. Creation of an annual \$2500 supplement for Electrician I & II, who hold a state license as an electrician, retroactive to July 1, 2023.
- ii. Creation of an annual \$2500 supplement for Heating and Air Conditioning Mechanic I & II, who have completed a recognized certificate program for the field of HVAC.

**4. SERVICE EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2023-2024**

- i. Debra Mitchell PERC
- ii. Samantha Wilson PERC
- iii. Jennifer Richardson PERC
- iv. Rita Hardin PERC
- v. Virginia Ellis PERC
- vi. Chrystal Lackey PERC

*End Consent Agenda*

Mr. Baisden made the motion to approve the consent agenda. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

**VIII. Superintendent Goals**

Dr. Branch presented three goals to the Board. His goals were all focused on Student Achievement.

**IX. Superintendent's Update**

Dr. Branch address the Board with the Superintendent's Update. It included the INVEST Conference this summer.

**X. Board Member Comment Period**

Each member made comments.

**XI. Adjournment**

Mr. Slone made the motion to adjourn. Mrs. Hannah seconded. The time was 6:47 p.m.

**Next Regular Meeting**

September 19, 2023